



KLERKSDOR CHRISTIAN ACADEMY

CELEBRATING 33 YEARS OF QUALITY EDUCATION

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FINANCIAL AGREEMENT 2022

The following agreement must be printed out and signed. Once signed, return the contract to the office in person or scan the signed contract and email it back to us.

I, the undermentioned, am responsible for paying the account of (**Learner's Full Name**)

Applying for Grade?

Half-Day / Full Day?

and hereby make an application for payment of school fees and undertake to pay each month's instalment at the beginning of the month and acknowledge that, at Klerksdor Christian Academy, non-payment forfeits my right to school reports and access to class until the account is paid up.

PRICE BREAKDOWN	GRADE RR-R	GRADE 1	GRADE 2-3	GRADE 4-5	GRADE 6-7
APPLICATION FEE (ONCE OFF)	R200				
REGISTRATION FEE (YEARLY)	R600				
ANNUAL SCHOOL FEE	R14 400	R19 200	R21 600	R24 000	R26 400
MONTHLY AFTERCARE FEE	R500				

SCHOOL FEES (PAYABLE OVER)

	GRADE RR-R	GRADE 1	GRADE 2-3	GRADE 4-5	GRADE 6-7
10x MONTHS (JAN – OCT)	R1440	R1920	R2160	R2400	R2640
11x MONTHS (JAN – NOV)	R1309	R1745	R1963	R2181	R2400
12x MONTHS (JAN – DEC)	R1200	R1600	R1800	R2000	R2200

METHOD OF PAYMENT

12x Months 11x Months 10x Months Full Year (3% Discount)

SCHOOL FEE EXCLUDES:

- **TEXTBOOKS, STATIONERY & EXERCISE BOOKS ARE EXCLUDED**
- A list of books and stationery that should be bought is available at the office.



PERSON RESPONSIBLE FOR ACCOUNT

RELATIONSHIP

FATHER

MOTHER

OTHER

TITLE

FULL NAME

SURNAME

INITIALS

PREFERRED NAME

MARITAL STATUS

MARRIED

SINGLE

DIVORCED

WIDOWED

NATIONALITY

ID NO

PASSPORT NO

ETHNIC GROUP

GENDER

MALE

FEMALE

HOME LANGUAGE

CELL NO

EMAIL

HOME ADDRESS

POSTAL ADDRESS

OCCUPATION STATUS: OWN EMPLOYER PROFESSIONAL

OWN EMPLOYER NON-PROFESSIONAL

FULL TIME

PART TIME

HOUSE WIFE

CONTRACT WORKER

PENSIONER

STUDENT

TEMPORARY

UNEMPLOYED

OCCUPATION

EMPLOYER

WORK TEL NO

WORD ADDRESS

**COPY OF ID, PROOF OF ADDRESS, BANK STATEMENT AND SALARY SLIP
IS REQUIRED WITH THE APPLICATION**

Initial



FINANCIAL PROCEDURES AGREEMENT

This section is to be completed by all applicants.

The following policies & procedures will be followed, and costs are charged when accounts are not paid on time as agreed upon. **(Remember that School Fees are a year fee broken up into smaller instalments):**

1. **SCHOOL FEE INSTALLMENTS MUST BE PAID BEFORE OR ON THE SEVENTH 7TH DAY OF EACH MONTH.**
2. **School Fees are a full-year course fee broken up into monthly instalments of 10, 11 or 12 months.** There are 4 Terms per year. If a learner is admitted in February or March, for example, you are still liable to pay for the full year as this falls under Term 1. If a learner is admitted in Term 2, 3 or 4, you will only pay from that Term.
3. Aftercare (Full-Day) is billed month-to-month. You agree to give written notice no later than the 25th day of the month to cancel Aftercare. Without written notice, you will be liable for the next month's payment. No verbal notification is accepted.
4. When payments are received, arrears will be redeemed first.
5. A reminder/warning will be sent via SMS to the person responsible for paying the account if fees are not paid by the seventh 7th day of each month. **If there are no response or payment within three (3) days, the learner must be kept at home till outstanding fees are paid up to date.**
6. Half-Day learners must be fetched after school no later than 14:10 and Full-Day learners by 17:00. Failing to do so will result in a penalty fee charged to the person responsible for paying the account so that staff members who work overtime can be compensated.
7. **Bad credit will be reported to a registered credit bureau which will negatively affect your credit score, which could lead to blacklisting.**
8. **Continuous non-payment will result in a breach of this contract, and this agreement cancelled by the account holder. Should the account be paid after this cancellation, a new application will have to be processed, including new administration/registration fees paid, provided placement is still available.**
9. All accounts will be handed over for debt collections after 90 days, and a penalty fee of R50 be charged for every month the school fees are outstanding.
10. **It is agreed that no Reports or Grade 7 Testimonials will be released unless an account is fully paid.**
11. **You agree to give a written month notice in the event of taking a pupil out of Klerksdorp Christian Academy.** No verbal notification is accepted.
12. Cash bank charges paid by the school when cash is deposited at the bank will be charged to your account when paid with cash directly at the bank. Please pay via EFT, by CARD or CASH in the office or on D6 to avoid cash fees.
13. Educational tours, trips and visits are extra (only if an account is paid up can a child go on a tour).
14. Re-enrolment Forms + Yearly Registration Fees must be submitted before the year-end to avoid an administration penalty of R200 for late re-enrolments.

This agreement will form a legal basis for all future financial commitments but will be adjusted yearly according to revised school fees. If any financial problem arises during the year, do not delay informing the office as soon as possible to prevent legal action from being taken to recover the debt.

Initial

The consumer/debtor consents to and authorises Klerksdorp Christian Academy, the supplier, service and/or credit provider, as the case may be, to:-

- a) contact, request and obtain information at any time from any supplier, service or credit provider (or potential credit provider) or registered credit bureau in order to assess the behaviour, profile, payment patterns, indebtedness, whereabouts, and creditworthiness of the consumer/debtor; and
- b) provide information about the behaviour, profile, payment patterns, indebtedness, whereabouts, and creditworthiness of the consumer/debtor to any registered credit bureau or to any supplier, service or credit provider (or potential credit provider) seeking a trade reference regarding the consumer's/debtor's dealings with the supplier, service and/or credit provider.

I accept that I shall be responsible for all costs (including attorneys and clients where applicable) involved in the recovery of any overdue amount owed by me and shall pay compound interest on all amounts due & charged at the maximum permissible rate allowed by the Usury Act.

I hereby agree that in the event of any proceedings arising out of any transaction between us, I consent to the jurisdiction of the Klerksdorp Magistrates Court, notwithstanding that the subjects of such dispute may be otherwise beyond the jurisdiction of such a court.

I agree that I have read and understood all the contents of the above and agree to be bound thereby.

I, (Name of Person Responsible for Account)

SIGNED AT _____ THIS _____ DAY OF _____ 20 _____

Signature of Person Responsible for Account: _____